



## **Special Board Meeting Agenda**

December 10, 2014 – 9:00 AM- 10:00 AM

Rm-ITD 208V Public Conference Rm

- Meeting called to Order at 9:02 am.
- Attendance
  - Board Members Present: Dallas Carlson, Sally Holewa, Tom Trenbeath, Mike Lynk, Russ Buchholz, Mike Ressler, Kara Schmitz-Olson (on phone), Keith Schroeder (on phone), Rick Majerus (on phone)
  - Board Members Absent: Bonnie Storbakken, Amy Vorachek, Brandon Solberg
  - Visitors Present: James Johns
  - Staff Present: Molly Brooks, Heidi Smith
- Approval of the agenda – Motion to approve the agenda: Mike Lynk; second: Dallas Carlson; unanimous approval
- ND CJIS Portal User Access – James Johns' application for ND CJIS Portal Access
  - Discussion:
    - Dallas Carlson explained that James Johns was denied access based on a felony arrest in 1995. No charges were filed; the outcome was detention only and it did not go through any court process. Several ND CJIS Board Members asked questions about the circumstances of the arrest, which James Johns answered. The ND CJIS Board expressed concern about denying access based on an arrest (without conviction).
    - Molly Brooks confirmed that ND CJIS plans to amend the administrative rules to base access decisions on the Federal CJIS Rules, which permit access unless there is a felony conviction.
    - Dallas Carlson and Mike Lynk questioned James Johns about two additional misdemeanors from 1990. James Johns did not recall the circumstances of the misdemeanors. Dallas Carlson told the Board that the misdemeanors would not have been sufficient to deny James Johns access to the ND CJIS Portal.
  - Motion to approve access to the Portal: Kara Schmitz-Olson; second: Tom Trenbeath
    - Motion was approved via a roll call vote: 8 in favor; Rick Majerus opposed.
- 2015-2017 Governor's Budget Discussion
  - Molly Brooks expressed gratitude for the approximate 10% increase in the ND CJIS Budget from the current biennium. She expressed concern about the lack of inclusion of the additional requested funding for the LERMS and STARS Programs' operations in the amount of \$710,000.
  - Tom Trenbeath discussed plans to move forward with legislation that would move ND CJIS from ITD to the AG's Office. The legislation provides that the ND CJIS Board would transition to an advisory board, which is consistent with the other boards under the AG's Office.



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- The ND CJIS Board discussed opportunities to explore additional funds for LERMS and STARS Programs, including engaging the relevant associations in any requests.
- Mike Lynk provided that \$150,000 of maintenance costs for LERMS were included in the Governor's Budget for State Radio and can be paid from his budget.
- Molly Brooks will send a detailed break-down of the \$710,000 request to the ND CJIS Board.
- Tom Trenbeath suggested that he, Sally Holewa, Molly Brooks, and Mike Ressler proceed with legislation to move ND CJIS. He also mentioned that this group will reach out to other ND CJIS Board Members, as needed, for that request and for funding support. There were no objections expressed; a general consensus was formed in favor of that approach.
- **CJIS Project Status: LERMS-P1**
  - Molly Brooks informed the ND CJIS Board that a concern about ND CJIS was expressed at the ND Chiefs' Association meeting. Keith Schroeder explained that a member of the West Fargo Police Department stated that he believes that CJIS mainly caters to smaller agencies and leaves larger agencies without sufficient support. Keith Schroeder believes that the system can accommodate the larger agencies. Molly Brooks confirmed that larger agencies across the country use Motorola's PremierOne Records Management System.
  - Molly Brooks provided a brief summary of system issues for current agencies on LERMS-P1. ND CJIS staff will compile a written summary of the progress and distribute it to the ND CJIS Board.
- **Next CJIS Board Meeting: February 12 at 1:00 pm at ITD**
- **Meeting Adjourned – Motion to adjourn: Tom Trenbeath; second: Dallas Carlson; unanimous approval**